



LOTTERY FUNDED



European Union
European
Social Fund



Regional Women-Centred Advisor and Trainer
Connecting Opportunities: Women-Centred Advice, Training and Evaluation

Person Specification

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Qualifications / Training	Good standard of education	Higher Education or equivalent	Application form
Work Experience	<p>Experience of delivering training and advice.</p> <p>Experience of leading and facilitating project partner meetings.</p> <p>Experience of working with vulnerable women migrants.</p> <p>Experience of monitoring, reviewing and evaluating projects.</p> <p>Experience of disseminating the findings and learning from projects.</p>	<p>Experience of working with a wide range of agencies across the region.</p> <p>Experience of working within large collaborative project partnerships.</p> <p>Experience of producing a final project report.</p> <p>Experience of setting-up women's groups.</p> <p>Experience of representing an organisation on advisory and delivery boards.</p> <p>Experience of producing short press releases (radio or press).</p> <p>Experience of producing online social media.</p>	Application form and interview.
Special Knowledge	Understanding of the broader issues affecting women migrants e.g. Trafficking, Forced Labour, Domestic Abuse, Financial Hardship, Homelessness, Addiction, Criminal Justice, Family Reunification .	Knowledge and experience of developing and implementing innovative and creative evaluation tools.	Application and Interview.

	<p>Knowledge of issues facing and opportunities created with vulnerable women migrants.</p> <p>Knowledge and practical experience of women centred ways of working.</p> <p>Understanding of safeguarding at all levels across the children's and adults agendas.</p>		
Skills/Abilities	<p>Ability to design and produce publicity material for projects.</p> <p>Media and marketing skills.</p> <p>Good organisational skills.</p> <p>Good communication skills (interpersonal and group work basis).</p> <p>Collaborative and team working skills.</p> <p>IT and presentation skills.</p> <p>Ability to use monitoring and recording skills to evidence all project related activity.</p> <p>Ability to work on own initiative and as part of a team.</p>	<p>Experience of media work and marketing within strict publicity requirements and communications policy.</p> <p>Knowledge of immigration policy, law and how they may impact on women in the project and project partners.</p>	Application form and Interview
Attitudes / Disposition	<p>Desire to improve the ethos and skills set involved in women centred working.</p> <p>Recognition of vulnerable migrant women as key assets within projects</p> <p>Willingness to work with different project partners.</p> <p>Ability to travel across the</p>	Access to own transport	Application form and interview

	<p>Leeds City Region on a regular basis.</p> <p>Commitment to communicating with, and relating to, different people and projects in ways which do not stereotype or stigmatise.</p> <p>Commitment to equal opportunities and anti-discriminatory practices.</p> <p>Flexible working including some evening and weekend work.</p>		
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KS/KA/09/05/2017