

STAYING SAFE

INDEPENDENT DOMESTIC VIOLENCE ADVISOR

PERSON SPECIFICATION

SO1 Pts 29-31

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| QUALIFICATIONS | | |
| Good general level of educational qualifications e.g. GCSEs, A levels. | Essential | A |
| Relevant degree. | Desirable | A |
| CAADA IDVA Qualification. | Desirable | A |
| EXPERIENCE | | |
| Minimum of two years experience of direct work with adults affected by domestic violence. | Essential | A/I |
| Experience of working with adults with diverse needs. | Essential | A/I |
| Experience of multi-agency and partnership working with other statutory and third sector agencies. | Essential | A/I |
| Experience of undertaking risk assessments of service users and delivering a service in keeping with the result. | Essential | A/I |
| Experience of undertaking safety planning with service users and securing practical safety measures. | Essential | A/I |
| Experience of advocating on behalf of service users. | Essential | A/I |
| Experience of court work. | Desirable | A/I |
| PRACTICAL AND INTELLECTUAL SKILLS (INCLUDING ANY SPECIAL KNOWLEDGE) | | |
| Knowledge and understanding of how domestic abuse impacts on adults and children. | Essential | A/I |
| Knowledge of housing, civil, criminal and other relevant legislation with regard to domestic abuse. | Essential | A/I |
| Knowledge of the legal framework relating to safeguarding both children and vulnerable adults. | Essential | A/I |
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| Working knowledge of Multi-Agency Risk Assessment Conferences (MARACs) and Multi-Agency Public Protection Arrangements (MAPPA). | Essential | |
| The ability to plan, monitor and evaluate own work. | Essential | A/I |
| The ability to write concise and accurate reports, maintain up-to-date computer and paper based records and to collect and collate data in line with monitoring and evaluation procedures. | Essential | A/I |
| Ability to communicate clearly with a range of people both over the phone and in person, sometimes over sensitive and/or complex issues. | Essential | A/I |
| An awareness and understanding of diversity. | Essential | A/I |
| Ability to speak relevant community languages. | Desirable | A/I |
| Ability to support multi-agency training | Desirable | A/I |
| DISPOSITION AND ATTITUDE | | |
| Ability to recognise potential risk situations and take the appropriate action. | Essential | A/I |
| Ability to advocate on behalf of clients with a range of organisations. | Essential | A/I |
| Commitment to anti-discriminatory and anti-oppressive working. | Essential | A/I |
| Ability to be flexible, organised and to manage time and workload effectively. | Essential | A/I |
| Ability to demonstrate a non-judgemental, person-centred approach. | Essential | A/I |
| TRAINING | | |
| Willingness to engage in all supervision processes and to undertake training as required. | Essential | A/I |
| SPECIAL WORKING CONDITIONS | | |
| Willingness and ability to work flexibly including evenings and weekends on a rota basis, as part of the out of hours work in the team. | Essential | A/I |