

STAYING SAFE

DOMESTIC ABUSE SUPPORT WORKER

JOB DESCRIPTION Scale 6 Pt 26 to 28

PRIMARY OBJECTIVES

- To provide a specialist, pro-active, culturally appropriate, risk-led response that reflects the service users' individual risks and needs with the aim of reducing risk and repeat victimisation.
- To provide support to adult victims of domestic abuse to help them to re-establish their self-worth, and empower them to make informed decisions about their future and their children's future, if appropriate.
- To work with the other team members to ensure continuity and effective delivery of the work.

WORKER'S ROLE AND RESPONSIBILITIES

- To take self-referrals from adults over 16 years who are victims of domestic abuse from an intimate partner or from a family member (either by telephone or in person) and offer them emotional support, as well as practical advice and information, to enable them to make informed decisions.
- To process referrals from the Hub and other agencies and to engage service users to offer them individual support.
- To provide new and repeat victims of domestic abuse with a risk-led response that reflects their individual risks and needs and to refer to MARAC when appropriate.
- To provide effective and comprehensive safety and support planning work, that may include support around forced marriage, honour based violence, FGM and no recourse to public funds.
- To develop Individualised Safety and Support Plans (ISSP) with each service users.
- To meet people on an individual basis in safe accessible locations in the community.
- To liaise with other agencies on behalf of service users e.g. Police, Children's Social Care, housing agencies, family support.
- Where appropriate, to accompany service users to appointments with other agencies e.g. solicitors and housing.
- To refer to the Sanctuary service, if needed.
- To offer court support where necessary and through co-ordination with the IDVA and police.
- To regularly review risk and amend support plans as necessary.
- To advocate on behalf of service users to ensure that they receive services to which they are entitled.
- To encourage and support clients to act for themselves and engage with services that can help them.
- To provide support letters for service users to other agencies.

- To pro-actively ensure that a non-discriminatory service is provided which is equally accessible to all eligible service users.
- To maintain up-to-date records and contribute to data collection and reporting in accordance with referral, case management and monitoring and evaluation policies and procedures.
- To work in accordance with WomenCentre Policies and Procedures particularly with regard to Health & Safety, Safeguarding Adults & Children and Public Protection.
- To have knowledge and understanding of the legal framework in relation to the protection of children including the policy and procedures of the local Safeguarding Children's Board and, where necessary, to make referrals.
- To have knowledge and understanding of the Early Intervention Single Assessment (EISA) process and procedures and the Calderdale Continuum of Need and Response.
- To facilitate client feedback and evaluation.
- To contribute to the out-of-hours service, being on the rota as required and following all procedures to enable this service to be delivered.
- To work alongside and offer support to volunteers in the Staying Safe Team
- To support social work students on placement and facilitate their learning
- To attend Team Meetings.
- To attend one to one supervision sessions and group clinical supervision.
- To undertake training identified through one to one supervision.
- To assist in delivering multi-agency training and briefings to other teams/agencies, if required, to support the capacity building and training elements of the contract
- To develop and deliver group work, if required eg Freedom Programme and recovery groups
- To submit time sheets and claim forms for travelling and other expenses.

Supervision Received

Supervision will be provided by the Staying Safe Deputy Manager
Clinical group supervision by an external counsellor

Responsibility for Assets

The post holder will have access to confidential and sensitive information.

Internal Contacts

Staff, volunteers, students on placement and service users

External Contacts

Representatives from voluntary and statutory organisations, members of the public,

This job description is subject to amendment at any time dependent on the needs of the WomenCentre.