

**Domestic Abuse Practitioner (DAP) Service Co-Ordinator
Kirklees Better Outcomes Partnership**

Person Specification

ATTRIBUTES	Essential/ Desirable	HOW IDENTIFIED Application (A) Interview (I)
Qualifications / Training		
Good standard of education	Essential	A
Higher Education or equivalent NVQ Level3, A level or degree	Desirable	A
Work Experience		
Experience of providing direct front line support to victims of domestic abuse or equivalent experience in a linked sector (safeguarding, mental health, substance misuse, homelessness etc.)	Essential	A/I
Experience of providing holistic and trauma-informed casework	Essential	A/I
Experience of advocating on behalf of clients	Essential	A/I
Experience of project development	Essential	A/I
Experience of working within legislative frameworks to develop, influence and encourage partnership working.	Essential	A/I
Experience of writing case studies and contributing to service evaluation	Essential	A/I
Experience of dealing with day to day project enquiries from a wide range of people and professionals	Desirable	A/I
Experience of support staff and/or including volunteers	Desirable	A/I
Experience of working within an outcomes framework service model	Desirable	A/I
Special Knowledge		A/I
Have an excellent understanding of domestic abuse including the impact on victims and their children and the legal and practical remedies available to these clients	Essential	A/I
Have an excellent understanding of the context of DA services and best practice when working with victims of domestic abuse	Essential	A/I
Understand relevant legislative requirements involved in working with victims of domestic abuse such as the Domestic abuse Act, and safeguarding requirements.	Essential	A/I
Have theoretical and procedural knowledge of other	Essential	A/I

voluntary and statutory services involved in the response to domestic abuse		
Understanding of multi-agency partnerships and legalities of information sharing in domestic violence cases.	Essential	A/I
Understanding of the barriers for victims of domestic abuse in accessing support and how to address these.	Essential	A/I
Skills/Abilities		A/I
Good organisational skills	Essential	A/I
Good communication skills (interpersonal and group work basis)	Essential	A/I
IT and presentation skills	Essential	A/I
Collaborative and team working skills	Essential	A/I
Ability to use databases and other systems to monitor and record, to evidence & evaluate all project related activity.	Essential	A/I
Ability to recognise potential risk and take appropriate action including liaising with appropriate managers	Essential	A/I
Ability to work on own initiative and as part of a team.	Essential	A/I
Ability to recognise trends and patterns in data around domestic abuse and appropriate responses	Desirable	A/I
Attitudes / Disposition		
Be kind, caring and empathetic ensuring all victims of domestic abuse are provided with an excellent service regardless of their background.	Essential	A/I
Work with your team and the wider KBOP partnership to improve outcomes for victims of domestic abuse accessing the service.	Essential	A/I
Commitment to equal opportunities and anti-discriminatory practices particularly communicating with and relating to different people in ways which do not stereotype or stigmatise	Essential	A/I
Conscious of personal safety, to be risk aware and calm in managing difficult situations	Essential	A/I
Flexible working including occasional evening and weekend work	Essential	A/I
Access to own transport	Desirable	A
Commitment to addressing inequalities in communities	Essential	A/I